

User Manual

For



AP OAMDC - 2022-23 ADMISSIONS
(ONLINE ADMISSIONS MODULE FOR DEGREE COLLEGES)
ADMISSIONS INTO DEGREE PROGRAMMES - WEB BASED COUNSELLING



Prepared by

APOnline

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1. INTRODUCTION:

1.1 About APSCHE:

AP State Council of Higher Education (APSCHE) came into existence w.e.f. 20.05.1988 through Act 16 of 1988 as per the recommendations of the National Education Policy 1986 to advise the Government in matters relating to Higher Education in the State and to oversee its development with perspective planning and for matters connected therewith and incidental thereto.

It is the general duty of the Council to coordinate and determine standards in institutions of Higher Education, Research, Scientific and Technical Institutions in accordance with the guidelines issued by the University Grants Commission from time to time. The Act 16 of 1988 envisages three distinct functions (a) Planning and Coordination, (b) Academic Functions and (c) Advisory Functions.

1.2 Objective:

The main objective of the Admission module is to allot the seats as per the eligibility rules.

1.3 Scope:

The scope of this document is to explain the process of Candidate registration, Fee payment and placing the weboptions and allotment of seats as per the candidate preferences.

1.4 Abbreviations:

OAMDC	Online Admissions Module for Degree Admissions
APSCHE	Andhra Pradesh State Council of Higher Education
VO	Verification Officer
OTP	One Time Password
PH	Physically handicapped
NCC	National Cadet Corps
CAP	Children of Armed forces Personnel
EWS	Economically Weaker Section

Table 1: List of Abbreviations

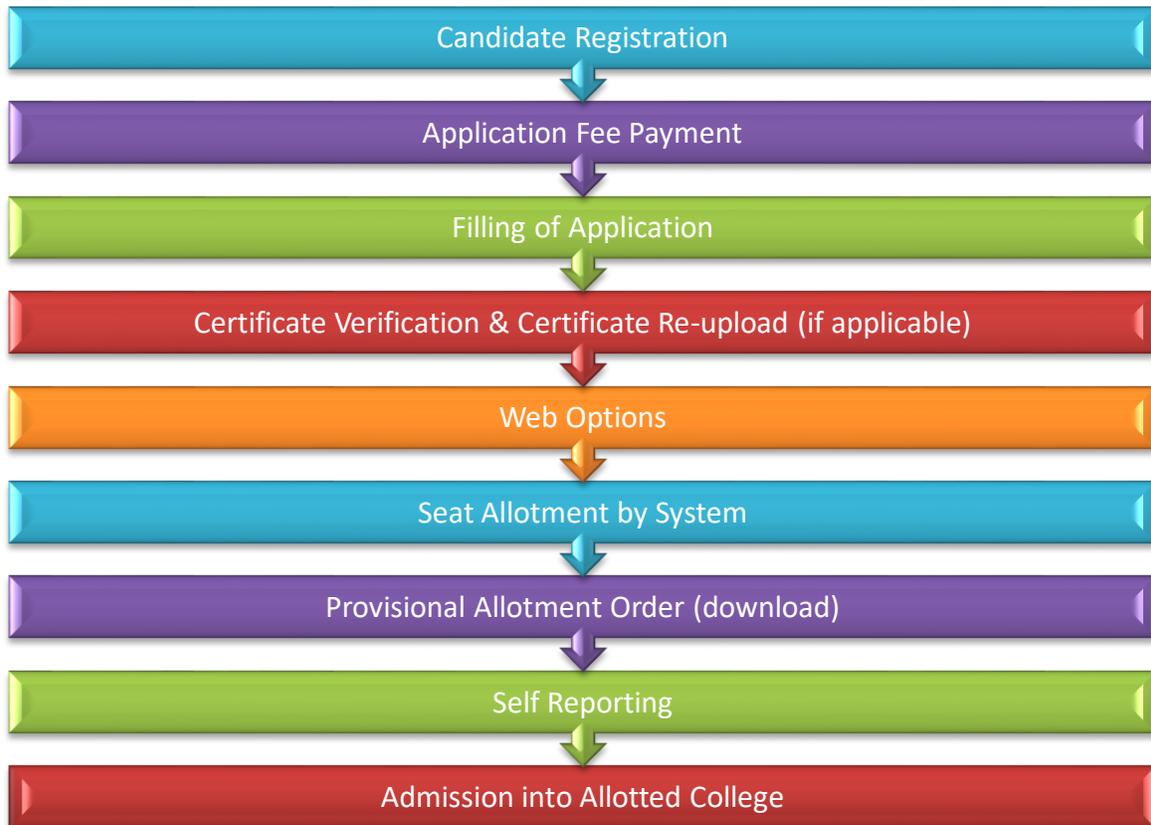
2. SOFTWARE AND TECHNOLOGIES:

Following are the software and technologies that are being used in this Admission Module

S.No	Software	Version
1	.NET	4.5
2	Database	SQL Server 2016
3	Application Server	IIS8.5

Table 2: Software and Technologies

3. PROCESS FLOW of OAMDC 2022-23 ADMISSION



4. WEBSITE:

Candidate has to visit the Website <https://sche.ap.gov.in>

Choose the Admissions option as shown below.

[Click here for AP CETS - 2022](#)

OAMDC Admissions

OAMDC-2022-23
 (Admissions into General UG Programmes)



Common Entrance Tests (CETS) Admissions

AP RCET-2021
(Admissions into Ph.D. Programmes)

SPOT & CATB ADMISSIONS-2021

AP EAPCET -2021
Category-B Non-NRI Admissions
(Bi.P.C Stream)

AP EDCET - 2021
(Admissions into B.Ed./B.Ed. Special Education Courses)

AP PECET-2021
(Admissions into B.P.Ed & U.G.D.P.Ed COURSES)

AP PGCET-2021
Admissions into Post-Graduation (MA, M.Sc., M.Com. etc.,)

Figure 1: Candidate Landing Website

5. FORMS:

The Candidate has to follow below steps to complete the Web based admissions process

- ✓ Candidate Registration / Payment
- ✓ Filling of Application
- ✓ Certificate Re-Upload-After Certificate Verification
- ✓ Web options
- ✓ Provisional Allotment Order (Download)

Best Viewed in Chrome Only

AP OAMDC - 2022-23 ADMISSIONS
(ONLINE ADMISSIONS MODULE FOR DEGREE COLLEGES)
ADMISSIONS INTO DEGREE PROGRAMMES - WEB BASED COUNSELLING

HOME ABOUT US CONTACT US LOGIN

Note: Though the selection of the nearest HelpLine Center (HLC) is mandatory, Certificate verification for the upload

STEP-1 Registration/Fee Payment

STEP-2 Fill Application (Only After Fee Payment)

STEP-3 Web Options

STEP-4 Download Self Reporting Letter & Allotment Order

Forms

- Candidate Registration
- Registration Fee Payment
- Fill Application (Only After Fee Payment)
- Print Application

Important Information

- Detailed Notification

Important Dates

- Registration From 23-07-2022 To 07-08-2022
- Online Verification of Certificates/Verification of Certificates at HLC'S From 01-08-2022 To 05-08-2022
- Special Category verification From 03-08-2022 To 04-08-2022
- Exercise of web options From 08-08-2022 To 12-08-2022
- Allotment of Seats From: 20-08-2022
- Reporting of students at college allotted From: 22-08-2022 To 24-08-2022

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Figure 2: Candidate Registration option

5.1 CANDIDATE REGISTRATION:

- ✓ Home Page → Candidate Registration

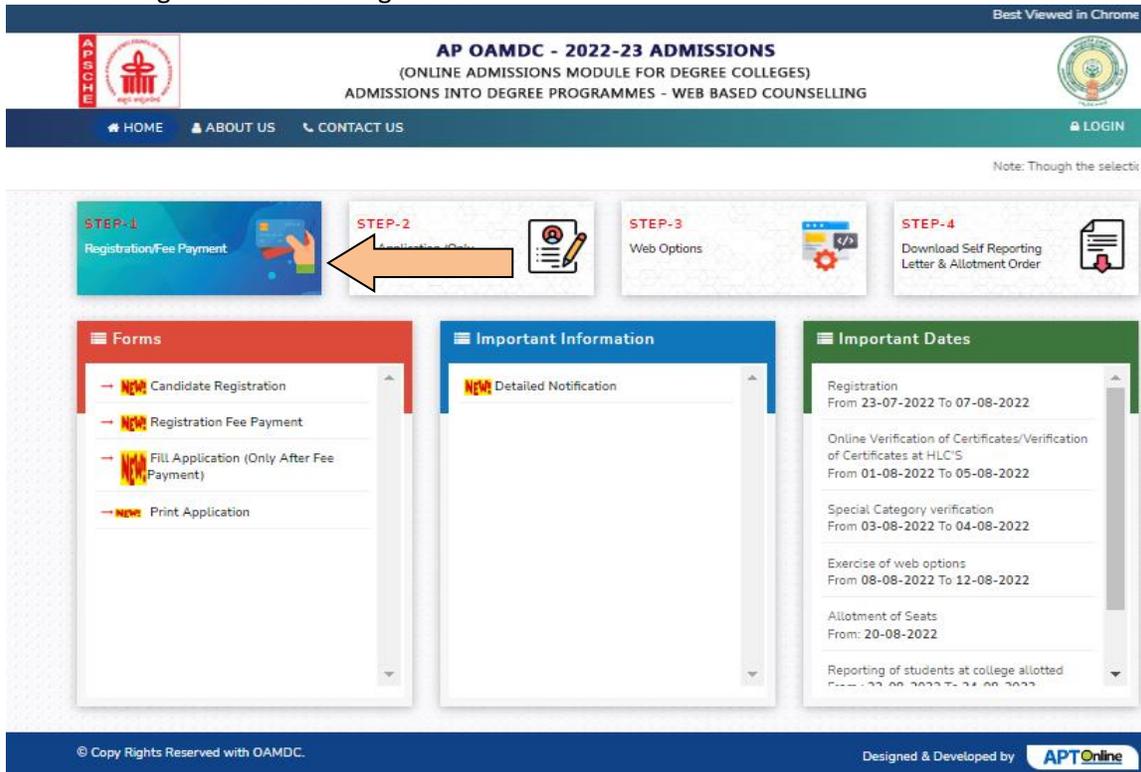


Figure 3: Step-1 Registration / Fee Payment Candidate Login

- ✓ Candidate has to click on Step to to get his registration number which will be used for all the further activities

The screenshot shows a 'Candidate Registration' form. At the top, a dialog box asks 'Are you sure you want to Submit?'. The form has the following fields: 'Intermediate/ Equivalent Board Name*' (Board Of Intermediate Education, Telangan), 'Intermediate/ Equivalent Hall Ticket Number*' (9087654321), 'Name of the Candidate*' (krishna), 'Date of Birth (DD/MM/YYYY)*' (01/06/1945), 'Candidate Mobile Number*' (6786786786), 'E-Mail ID*' (dsfjk@gmail.com), 'Caste Category*' (SC), 'Do you have Meeseva Caste Certificate' (No), and 'Caste Certificate' (Choose File Caste.jpg). A 'Submit' button is at the bottom. Below the form, there are three red error messages: '1.The Candidate's Date of Birth Should be in the Range of 01-06-1945 and 01-08-2008.', '2.Duplicates of Mobile Numbers and EMail IDs are not allowed.', and '3.Please make a note of the Registration ID for all Future Correspondence.'

Figure 4: Candidate Registration Form

- ✓ Here the Candidate has to enter all the details by selecting Board of Intermediate/Equivalent.
- ✓ Candidate has to provide a valid Phone number and Email which are used for further activities and also messages will be received for each and every step and

- ✓ All the details has to be filled and by clicking on Submit button message and email will be sent and directed to payment page

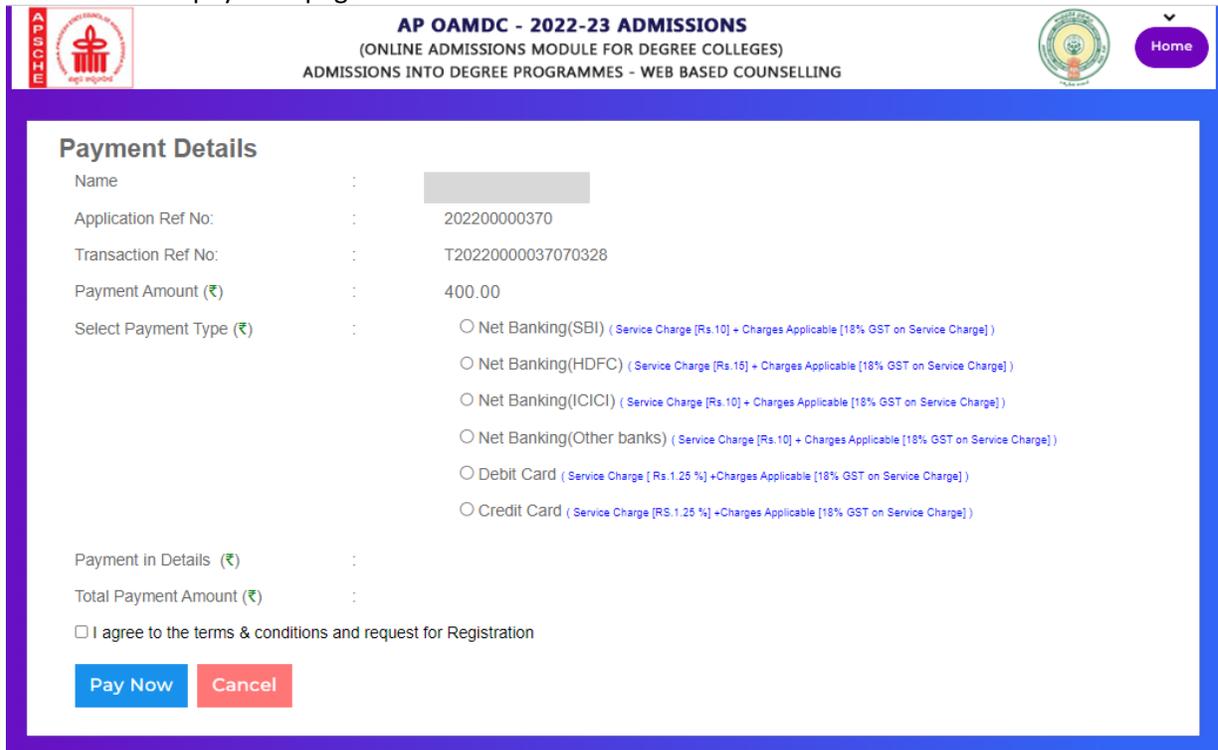


Figure 5: Selection of payment option

- ✓ In Payment page candidate ahs to select desired payment and click on **Pay Now**.
- ✓ If payment is successful candidate can forward, if not successful candidate has to make payment done successful and then itself candidate will be eligible for step-2 filling of application.



Figure 65: Success response from Payment gateway

- ✓ In registration form the candidate mail ID and mobile number will be shown along with other details will be displayed
- ✓ If the candidate is from the Board of Intermediate (last 3 yaears) most of the details will be populated from the details received from the board

All uploads must be in PDF / JPG/ JPEG Format and size should be Less than 1 MB
 Personal and Educational Qualification Details in respect of 10th Marks Memo
 Registered Mobile Number and E-mail ID will be used for all future communications

Student Personal Details

Name of the Applicant* krishna prasad VO two	Date of Birth* 09/06/1983	Aadhaar No* 99999999999	Student Gender* Male
Father's Name* father one	Mother's Name* mother one	Mobile No* 9868598657	E-Mail ID* sdkfdlkjf@gmail.com
Caste Category* BC_A	View Caste Certificate View	Minority Status* MINORITY	Minority Types* Minority-Muslim
Minority / SSC-TC Certificates*			
Choose File MINORITY.jpg			
Fee Reimbursement(Income)* Yes	Do you have Meeseva Income Certificate* Yes	Meeseva Income Certificate Choose File INCOME.jpg	Student Signature* Choose File SIGN...RE.jpg
Student Photo*			
Choose File STUD...TO.jpg			

Special Categories

Physically Challenged* Yes	Do you have SADARAM Certificate No	PH Type Hearing
Upload PH Certificate*		
Choose File PH.jpg		
NCC* Yes	NCC Upload Certificate*	
	Choose File NCC.jpg	
Sports & Games* Yes	Sports & Games Upload Certificate*	
	Choose File SPORTS.jpg	
Children of Armed forces Personel (CAP)* Yes	CAP Upload Certificate*	
	Choose File CAP.jpg	
NSS*	NSS Upload Certificate*	

Extra Curricular Activity* Yes	Extra Curricular Activity Name* Debates	Extra Curricular Activity Upload Certificate* Choose File DEBATES.jpg
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Intermediate Details

Intermediate/ Equivalent Hall Ticket Number* 435435435435	Intermediate/ Equivalent Board Name* Board Of Intermediate Education, Andhr	Bridge Course* Yes
Intermediate/ Equivalent Course* MPC	Intermediate/ Equivalent Medium* English	Intermediate/ Equivalent Second Language* Hindi
Maximum Marks* 1000	Marks Secured* 900	Intermediate/ Equivalent Percentage* 90.00
Language Total Percentage* 88	Group Subject Percentage* 88	Memos (Provided by the Concerned Education Board or University) Choose File MEMOS.jpg

Educational Details

Uploading of all the files is Not Mandatory

S.No	Class	School/College/Institute	State	District	Upload Certificate
1	12th Class	SVVN12	ANDHRA PRADEES	SRIKAK	Choose File 12.jpg
2	11th Class	SVVN11	ANDHRA PRADEES	SRIKAK	Choose File 11.jpg
3	10th Class	SVVN10	ANDHRA PRADEES	SRIKAK	Choose File 10.jpg
4	9th Class	SVVN9	ANDHRA PRADEES	SRIKAK	Choose File 9.jpg
5	8th Class	SVVN8	ANDHRA PRADEES	SRIKAK	Choose File 8.jpg
6	7th Class	SVVN7	ANDHRA PRADEES	SRIKAK	Choose File 7.jpg
7	6th Class	SVVN6	ANDHRA PRADEES	SRIKAK	Choose File 6.jpg

Region*

AU Get Region

Present Address

House Number* Street* Village* Mandal*

District* Pin Code* State*

Whether the Present address is same as the Permanent address

Permanent Address

House Number* Street* Village* Mandal*

District* Pin Code* State*

District* Help Line Center*

Note: Though the selection of nearest HelpLine Center (HLC) is mandatory, Certificate verification for the uploaded certificates will be done by concerned authorities by online. However, any candidate needs help/support can attend the selected HLC.

Declaration :-
I do hereby declare that the information furnished in this application is true, I am aware that in the event of any information being found to be false or untrue, I shall be liable to such action by the Prescribed Authority as it may deem proper apart from penal action under Law.

Verify & Submit

Figure7 : Step-2 Filling of application

- ✓ All the certificates will be validated with the system and if required candidate need to enter the certificate details and need to upload the corresponding file in JPEG format only.
- ✓ All the uploaded files will be sent to Verification officer available at Help Line Center(HLC) chosen by the candidate at the time registration.

- ✓ If the Open Category(OC) Candidate is having Economically Weaker Section(EWS) Certificate, then the candidate should choose the option “Economically Weaker Section” as YES and need to enter the certificate number and upload the certificate in JPEG format as shown in the following screen.
- ✓ Selection of Income option is as shown below
- ✓ Though the selection of nearest HelpLine Center (HLC) is mandatory, Certificate verification for the uploaded certificates will be done by concerned authorities by online. However, any candidate needs help/support can attend the selected HLC., as shown in following screen
- ✓ All the uploaded certificates along with the candidates details will be sent to the selected Help Line Center(HLC).
- ✓ After successful completion of certificate verification only system will allow the candidate to proceed for exercising web options.
- ✓ If any certificate has to be re-uploaded then Verification officer returns the application to candidate to re-upload the certificate again only for a single time.

5.2 CERTIFICATE RE-UPLOAD:

- ✓ In the Verification Officer login the Verification Officer’s service will have the following major features.
 - To View the Uploaded certificate
 - To ask for the re-uploading certificate
 - To Approve/Reject the certificate
- ✓ If re-upload or reject option is selected then Officer has to provide his/her remarks to show the same in candidate login and to allow re-upload of certificates from the candidate login only for one time.
- ✓ There is no option to the candidate to re-upload the document for the second time.
- ✓ The verification officer also does not have the provision to ask re-uploading of certificate for the second time.
- ✓ If the candidate fails to produce/upload the correct document, then VO will reject the certificate without asking for certificate again to upload for second time.
- ✓ If the Verification Officer asked for re-uploading the certificate then the candidate has to visit the Certificate re-upload option and uploads the certificate as show below.
- ✓ After clicking on Candidate Re-upload option the below screen will be shown to the candidate to re-upload the required certificate

Personal Details

Name of the applicant GONDU KESAVA RAO	Date of Birth * 05/03/2002	Aadhar No XXXXXXXXX0756	Father Name GONDU SIMMAYYA
Mother Name	Gender Male	Caste BC_B	Mobile 9391270954
Local Area AU	Hall Ticket No. 5370020022	Rank 31239.0	Marks 54.358007834216465

UPLOAD FILES

File Name	Remarks	File Upload
Caste Certificate *	Image is not clear/visible	<input type="button" value="Choose File"/> No file chosen

Figure 86: Certificate Re-upload option

5.3 WEB-OPTIONS:

After completion of certificate verification candidate has to visit the Web-options selection page as shown below.

Web Option Selection

Important Note:

- Candidates save the options and revisit web option page to add/modify the options or to change the order of sequence before the last date.
- Data once frozen will not be given for edit under any circumstances.
- If the exercised options are saved and not frozen, last saved options will be considered for allotment of seats.

AP EAPCET Hall Ticket No*

Date Of Birth*

Figure 9: Web-options Selection

- ✓ After Submission of Registration number and DOB,OTP will be sent to registered mobile and same has to be entered as shown below.

Web Option Selection Login

Mobile No : *

Enter OTP received to your registered Mobile No*

Figure 70: OTP Validation

- ✓ Candidate can select the desired Coursetype,University type,Specialization type,College type to display the Colleges,other wise all the Colleges will be shown with the select All option.

Web Option Selection Login

AP EAPCET HallTicket No

SHQ0195

Name

VANGALA CHARMIKA

District

ALL

University Type

ALL

Opted Count:0

SELECT	Branch Code	College Name	District	PREF.NO	Branch Code
+	CV	ACEE-ADARSH COLLEGE OF ENGINEERING	EG		
+	CSE	ACEE-ADARSH COLLEGE OF ENGINEERING	EG		
+	ECE	ACEE-ADARSH COLLEGE OF ENGINEERING	EG		
+	EEE	ACEE-ADARSH COLLEGE OF ENGINEERING	EG		
+	MEC	ACEE-ADARSH COLLEGE OF ENGINEERING	EG		
+	CV	ACEM-ADITYA COLLEGE OF ENGINEERING	CTR		
+	CSE	ACEM-ADITYA COLLEGE OF ENGINEERING	CTR		
+	ECE	ACEM-ADITYA COLLEGE OF ENGINEERING	CTR		
+	EEE	ACEM-ADITYA COLLEGE OF ENGINEERING	CTR		
+	MEC	ACEM-ADITYA COLLEGE OF ENGINEERING	CTR		

Figure 81: Option of Collges list, in selected District University/college type

- ✓ All the selected colleges will be added to right side of the list and total Opted count will be shown to candidates. The candidate should select more number of Colleges to get seat allotment.

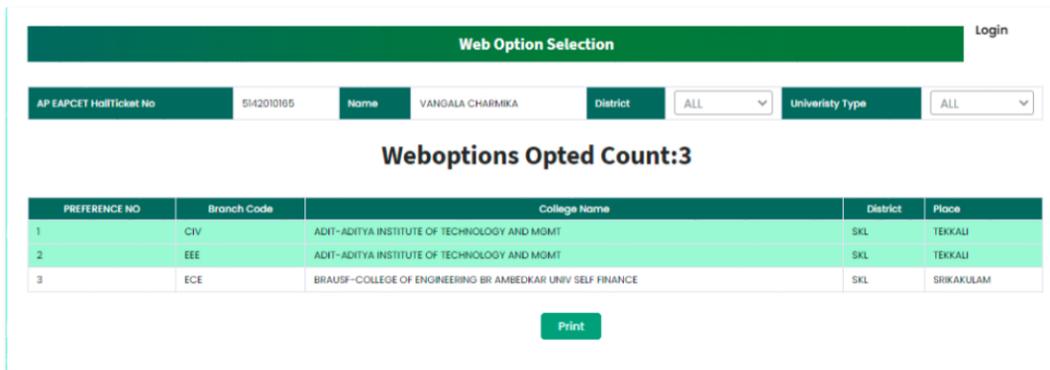
Figure 9: Preference No wise list of collges, shown on the right side

- ✓ Candidate can Save the preferred colleges on the given dates and can modify any number of times till the last date of web options.
- ✓ For better assessment of preferred colleges, the candidate can take print of the Manual Option entry form and get ready with preferred list before saving into the system.

Figure 10: Saving Preferred colleges and course

IMPORTANT:

- ✓ Candidate can save the options and revisit web option page to add/modify the options or to change the order of sequence before the last date.
- ✓ Data once frozen will not be given for edit under any circumstances.
- ✓ If the exercised options are saved and not frozen, last saved options will be considered for allotment of seats.
- ✓ Once the candidate freezes the preferred Colleges then he/she cannot edit the Colleges again. So the candidate can save Colleges, check the opted Colleges carefully and finally freeze the Colleges.
- ✓ Candidate needs to Freeze the list of colleges and can take the printout of opted colleges.



The screenshot shows a web interface titled "Web Option Selection" with a "Login" link. Below the title, there are input fields for "AP EAPCET HallTicket No" (SH2010105), "Name" (VANGALA CHARMIKA), "District" (ALL), and "University Type" (ALL). Below these fields, it says "Weboptions Opted Count:3". A table lists the opted colleges with columns for Preference No, Branch Code, College Name, District, and Place. A "Print" button is located below the table.

PREFERENCE NO	Branch Code	College Name	District	Place
1	CIV	ADIT-ADITYA INSTITUTE OF TECHNOLOGY AND MGMT	SKL	TEKKALI
2	EEE	ADIT-ADITYA INSTITUTE OF TECHNOLOGY AND MGMT	SKL	TEKKALI
3	ECE	BRAUSF-COLLEGE OF ENGINEERING BR AMBEDKAR UNIV SELF FINANCE	SKL	SRIKAKULAM

Figure 14: List of Opted colleges

- ✓ Once completion of weboptions by all the candidates. The system runs for the best option given by the candidates and finally allots the seats as per the business logics and rules defined.

5.4 PROVISIONAL ALLOTMENT ORDER(DOWNLOAD):

- ✓ Once completes the entire allocation process the candidates will be allowed to download the Provisional allotment orders. The model provisional allotment order will be as shown below.

5.5 SELF REPORTING:

- ✓ After downloading of the provisional allotment order. The candidate will be provided a separate option "SELF REPORTING TO THE COLLEGE-ONLINE" to report to the allocated college. These self-reported candidates will be shown in the college login and can admit in the colleges on the published dates.



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION
(A Statutory Body of the Government of A.P)
III, IV & V Floors, Neeladri Towers, Sri Ram Nagar,
6th Battalion Road, Atmakur (V), Mangalagiri (M)
Guntur – 522 503, Andhra Pradesh

Web: www.apsche.org. Email: academiccell@apsche.org



OAMDC-2022-23

ADMISSIONS INTO GENERAL UG PROGRAMMES

(B.A., B.Sc., B.Com., BBA., B.Voc., BCA, BBA, BFA, 5 year integrated PG programmes with Intermediate qualification etc. (excluding Engineering and Pharmacy streams))

Notification for Online Admissions-2022-23

As per G.O Ms. No. 34 Higher Education Dt: 15-10-2020, Online Admission Process was introduced for admission into Under Graduate Programmes offered by the Degree Colleges in the state to promote merit, achieve excellence, curb malpractices, implement reservations, conduct fair, non-discriminatory and merit based admissions in a transparent basis in the larger interest and welfare of the student community.

As per G.O.Ms.No. 46 HE (CE) Dt: 22.12.2020, all non-professional Degree Programmes shall be 4-year Honours Programme from the academic year 2020 – 21. There will be an exit option after 3 years with Degree

The eligible candidates who passed out from Board of Intermediate, AP or other recognized Boards are eligible to participate in web counselling for the seats available in Undergraduate Programmes in Arts, Science, Social Sciences, Commerce, Management, Computer applications and Social Work, etc., leading to the award of B.A., B.Sc., B.Com., BBA., B.Voc, B.F.A, 5 year integrated PG programmes with Intermediate qualification (with the exception of Engineering and Pharmacy streams) etc, in Government Degree Colleges, Government Autonomous Degree Colleges, Private Aided Degree Colleges, Private Unaided Degree Colleges, Private Autonomous Degree Colleges (Aided and Unaided) in the State of Andhra Pradesh for the academic year 2022-23. Candidates are informed that the online admission process comprising of registration, payment of processing fee and pending certificate verification will commence from 23.07.2022.

Payment of Processing fee:

Rs.400/- for OC, 300/- for BC and Rs. 200/- for SC/ST through online by credit card/ debit card/ (or) net banking through the “Pay Processing Fee” link in the web site sche.ap.gov.in

- All the eligible and desirous candidates can pay the processing fee from 23.07.2022 onwards using URL sche.ap.gov.in
- Processing fee can be paid through online using credit card or debit card or through internet banking.

- Enter URL sche.ap.gov.in and after filling in the required details of the Registration Page, click on “Proceed to Payment”.
- The candidate will be directed to payment gateway.
- Select any one mode of payment i.e credit card or debit card or net banking and enter credentials.
- The following are the transaction charges:

Sl No.	Mode	Type	Transaction charges
1	Credit Card/ Debit Card	Visa/Master/Rupay	Rs.10 + Taxes
2	Internet Banking	-	Rs 15/- plus taxes

Important Note:

Payment of processing fee may sometimes be delayed due to network issues and payment made by the candidate may not be successful. In such cases, candidates need to pay the processing fee once again and the amount debited due to the failure of transaction will be remitted back into the respective account within 4 working days from the date of payment. If excess payments are not remitted in 4 working days candidate has to send information like Hall ticket number, Transaction Id, Date of Payment etc to the Email Id: ugonlineadmns@apsche.org and action will be taken immediately for refund. Candidates are requested to note that only one payment will be taken and the amount paid in excess will be refunded automatically.

Verification of Certificates:

- On successful payment of processing fee, Application Number and Password will be provided through SMS to the Mobile number furnished at the time of filling the Registration page.
- By clicking the “Click here for Submitting the Application Details” the Online Application shall be filled. Photograph and signature of the candidate need to be uploaded.
- Candidates whose certificate data is already verified through web services can proceed for exercising web-options as per schedule.
- For candidates whose certificate data is incomplete, an SMS will be sent to upload the certificates for verification. The candidate can also attend verification of certificates at HLC after uploading them.
- By entering the Application Number, date of birth and password the candidate can exercise the options from Home, subject to availability of internet facility/Internet Café/Helpline Center.
- In respect of candidates whose data is not verified, sms will be sent to the registered Mobile Number to re-upload the certificates. The candidate can also visit the nearest HLC for verification of certificates.
- Such Candidates are informed that the verification of certificates viz SSC memo, Intermediate marks memo, VI class to Intermediate study certificates, Caste Certificate, Income Certificate/Ration Card, Economically Weaker section(EWS) certificate, Physically Challenged Certificate, Residence Certificate will be verified by verification officers.

- **CANDIDATES BELONGING TO SPECIAL CATEGORY LIKE CAP, NCC/EXTRA CURRICULAR ACTIVITIES/SPORTS AND PHYSICALLY CHALLENGED SHALL REPORT TO THE SPECIFIED HELP LINE CENTRE FOR VERIFICATION ON THE SPECIFIED DATES INDICATED IN THE SCHEDULE.**
- Unless the candidate fills in the application details online and exercises web options, he will not be considered for allotment of a seat.
- Candidates are informed that there are 14 Helpline Centers across the state of A.P and the list is provided in Annexure-I.
- **ALL THE CANDIDATES NEED NOT go to help line centers for verification of certificates. In case of candidates whose data is verified, displayed and agreed, they can directly proceed for option entry as per the schedule.**
- For such of the candidates whose data is incomplete, their data will not be displayed. Such Candidates alone have to report to Help Line Centre and get the data verified and proceed for option entry.
- For any help such as change of Mobile number, Non Receipt of Login Id, Registration Number or any other corrections, candidates are requested to approach nearest Help Line centers with valid proof.
- Allotments now made are subject to the grant of affiliation from the University.
- Detailed instructions for options entry i.e Instruction Manual for candidates can be accessed through sche.ap.gov.in
- The local candidate status under AU and SVU areas will be determined as per the territorial jurisdiction of the Universities before re-organization of districts in A.P

Schedule for Phase-I of Online admissions 2022-23

SI No	Detail	Dates
1	Notification	22.07.2022
2	Registration of students	23.07.2022 to 31.07.2022
3	Online verification of certificates/verification of certificates at HLCs	01.08.2022 to 05.08.2022
4	Special Category verification	03.08.2022 & 04.08.2022
5	Exercise of web options	08.08.2022 to 12.08.2022
6	Edit of web options	13.08.2022 to 15.08.2022
7	Allotment	20.08.2022
8	Reporting of students at college allotted	22.08.2022 to 24.08.2022
9	Commencement of classes	24.08.2022

VERIFICATION OF CERTIFICATES FOR SPECIAL CATEGORY CANDIDATES:

- a) PH (Physically Handicapped) i.e Visually Challenged, Hearing Impaired and Orthopedically Handicapped candidates whose certificates are not

automatically validated by the Departmental data through online web service need to attend certificate verification.

- b) Candidates claiming reservation under Sports & Games, CAP and NCC (National Cadet Cops) have to compulsorily attend certificate on both the dates as their data cannot be validated through web service.
- c) Such candidates have to attend certificate verification at any of the three HLCs before exercising options only at SRR & CVR Government Degree College Vijayawada, or Dr. V. S. Krishna Government Degree College, Visakhapatnam or S V University, Tirupati on 03.08.2022 and 04.08.2022. Reporting time is 9 am.

Certificates to be produced by candidates at Helpline Centers

All original Certificates and one set of photocopies

- 1) Memorandum of Marks (Inter or its equivalent).
- 2) Proof of Date of Birth (SSC or its Equivalent Memo).
- 3) Transfer Certificate (T.C)
- 4) Study Certificate from VI to Intermediate
- 5) EWS certificate valid for the year 2022-23 from Mee Seva for OC candidates who claim reservation under EWS category
- 6) Residence Certificate of candidate for a period of 7 years preceding the qualifying examination (Inter or its equivalent examination) in case where the candidate has no institutionalized education.
- 7) Andhra Pradesh Residence Certificate of father/mother for a period of 10 years excluding the period of employment outside Andhra Pradesh from Tahsildar in respect of Non-Local Candidates.
- 8) Integrated Community Certificate, in case of BC/ST/SC issued by the competent authority.
- 9) Income certificate of parents from all sources issued on or after 01.01.2018 or White Ration card (candidate name and either of the parents name have to be reflected in the ration card) in case of candidates who claim tuition fee reimbursement.
- 10) Local status certificate (if applicable) i.e a candidate who migrates to any part of the state of Andhra Pradesh from the state of Telangana from 02-June-2014 to on/before 01-June- 2022 shall be regarded as the local candidate in the state of Andhra Pradesh.
- 11) Candidates claiming reservation under NCC/Sports/ PH/ CAP shall bring the original certificates.
 - a) **PH** - Candidates shall submit certificate issued by the District Medical Board.
 - b) **CAP** - Candidates shall submit certificates from the Zilla Sainik Welfare Board (viz) Discharge book & Identity card etc for Verification. Children of Ex-Service and In- Service persons who are

domicile of Andhra Pradesh will alone be considered for allotment of seats under CAP Category.

- c) **NCC & Sports** – Produce original certificates issued by competent authorities. The candidate should have represented from the state of AP.
- d) **Minorities** - Muslim and Christian Minority Candidates should produce TC of the SSC containing the Religion (Muslim/Christian/Other linguistic) or in the absence of TC, a Certificate issued by the Head of the Institution in which the student studied/appeared for SSC or its equivalent Examination.
- e) **Extracurricular activities**: Candidates claiming reservation under this category shall produce relevant certificates

Convener Office address:

CONVENOR, OAMDC-2022-23 ADMISSIONS
A.P. State Council of Higher Education
(A Statutory Body of Government of AP)
III, IV & V Floors, Neeladri Towers,
Sri Ram Nagar, 6th Battalion Road, Atmakur (V)
Mangalagiri (M), Guntur-522503, AP
Email id: ugonlineadmns@apsche.org

Date: 22.07.2022
Mangalagiri

CONVENOR
OAMDC–2022-23 ADMISSIONS